

SPECIAL COVID-19 GUIDELINES FOR ARTISTS IN RESIDENCE

1. TRAVEL REQUIREMENTS

2. COTTAGE PROCEDURES

2.1 NOTE ON VACCINATIONS

3. COVID-19 MITIGATION PRACTICES

3.1 MASKS

3.1.1 Proper use of masks

3.2 HAND WASHING

3.3 VENTILATION AND AIR PURIFIERS

3.4 SOCIAL DISTANCING PRACTICES

4. COTTAGE DISINFECTION PROCEDURES

4.1 NEW CHEMICALS

4.2 ARTIST CLEAN UP AND SANITATION PROCEDURES

4.2.1 Carryall cleaning kits

4.3 STAFF CLEAN UP AND DISINFECTION PROCEDURES

ARTIST IN RESIDENCE COVID-19 GUIDELINES

The COVID-19 Crisis has made interior workspaces, including community studios, potentially hazardous for viral spread. Because of this, Center for Contemporary Printmaking is requiring all artists in residence to review this document. This is to provide an understanding of the risks of working onsite and the steps we will collectively take to mitigate spread of the virus.

All artists working at CCP campus during the COVID-19 crisis must agree to comply with all regulations and emergency procedures listed in this document and to exemplify the listed strategies at all times while working in the cottage.

We will continue to reevaluate our new operations as we learn more about the pandemic and how it spreads in the months ahead.

1. TRAVEL REQUIREMENTS

The State of CT has lifted its travel restrictions for all travelers as of March 19, 2021. The CDC still recommends that all travelers use COVID-19 precautions during traveling, which includes mask wearing on all transport, social distancing, and more. To see all federal recommendations for both unvaccinated and vaccinated travelers, please visit the CDC Domestic Travel During COVID 19 page on their website.

2. COTTAGE PROCEDURES

Additional guidelines are required of artists in residence to help ensure community safety. Please uphold the boundaries below while staying with us.

1. Artists in Residence may be permitted one guest to stay with them during their time with us. The guest must be noted and approved by the CCP. This guest will be obligated to uphold all the same COVID-19 mitigation procedures as the AIR.
2. No other guests please, as long as the COVID-19 pandemic persists.
3. No gatherings or groups inside the cottage.
4. If you wish to travel interstate during your stay, please observe all COVID-19 precautions for travel and public guidelines.
5. Please see other Cottage Guidelines for more information on staying in the Helen Frankenthaler Printmaking Cottage.

2.1 NOTE ON VACCINATIONS

It is not CCP's obligation to require vaccinations for members, staff, or visitors. All COVID-19 protocols will still be in effect at CCP until global pandemic conditions indicate it is safe to lift them.

Vaccinated individuals are still recommended to uphold all COVID-19 procedures as recommended by the CDC, including: hand washing, social distancing, and mask wearing.

Vaccinated individuals will still be required to check in at the front desk at CCP, but will not be required to have their temperature checked.

3. COVID-19 MITIGATION PRACTICES

3.1 MASKS

[The Connecticut Department of Public Health has released an advisory on July 31, 2021 that all individuals are recommended to wear masks at all times while in public spaces, regardless of their vaccination status.](#)

As per this recommendation, CCP is requiring all visitors, members, and staff to wear masks on CCP campus whether you have been vaccinated against coronavirus or not. The mask must be cloth or paper and must fully cover the nose and mouth.

CCP will have a supply of disposable masks available on site for employee, visitor, artist, and member use.

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Artists in residence who are unvaccinated may remove their masks inside the cottage ONLY when no other CCP staff, members, or visitors are present.

*3.1.1 Proper use of masks*¹

Before putting on a mask, clean hands with alcohol-based hand rub or soap and water.

- Cover mouth and nose with mask and make sure there are no gaps between your face and the mask.
- Avoid touching the mask while using it; if you do, clean your hands with alcohol-based hand sanitizer or soap and water.
- Replace the mask with a new one as soon as it is damp and do not re-use single-use masks.
- To remove the mask: remove it from behind (do not touch the front of mask); discard immediately in a closed bin if single-use; clean hands with alcohol-based hand sanitizer or soap and water.

3.2 HAND WASHING

¹ <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public/when-and-how-to-use-masks>

All are required to observe basic personal hygiene as part of COVID-19 mitigation. This includes frequent hand washing in the correct fashion.

Proper Hand-washing Procedure:

- Wash hands frequently throughout the day; after using the bathroom and before and after eating, drinking, or smoking.
- Create a rich lather with soap and water and rub hands briskly for 20 seconds. This time is essential for breaking down any possible virus cells present.
- Include fingertips, fingernails, wrists, and forearms.
- Rinse thoroughly in lukewarm water. Use a paper towel from the touch-less dispenser to dry hands and shut off faucet, then dispose of in the trash.

3.3 VENTILATION AND AIR PURIFIERS

Our box fan air purifiers are a Yale School of Public Health- recommended design that comprises of a MERV-13 hospital grade air filter attached to the front of a box fan. When left running, these purifiers are powerful devices that circulate large volumes of air and trap 99% of airborne particulates.

Please switch the fan on to the highest setting, “3,” during your work hours. Please let the fan run during the entire time the room is occupied by anyone and only turn off when leaving.

We are also asking everyone to allow for doors and windows to remain open to allow for maximum ventilation, whenever possible, and with weather permitting.

3.4 SOCIAL DISTANCING PRACTICES (updated May 19, 2021)

CCP will require social distancing between employees and artists on campus whenever possible. Social distancing, also called “physical distancing,” means keeping space between yourself and other people. To practice CCP regulations of social distancing:

- Do not enter CCP campus if you or someone you have been in contact with becomes sick or exhibits suspected symptoms of COVID-19.
- Stay at least 6 feet (about 2 arms’ length) from other employees or artists whenever possible.

4. COTTAGE DISINFECTION PROCEDURES

Intensified cleaning, sanitation, and disinfection of the studio will be daily practice during the global crisis. It is the responsibility of all artists to complete the sanitation procedures outlined below whenever studio work is completed.

4.1 NEW CHEMICALS

CCP has introduced new chemicals in our cleaning protocols. These chemicals were selected from the EPA and CDC recommended lists of anti-viral disinfectants. CCP made these selections based on their effectiveness, availability, and low toxicity compared to other industrial disinfectants.

- **Madacide-FD** (Mada Medical brand) is a hospital-level disinfectant that is designed specifically for the infection control needs of healthcare. Efficacy tests have demonstrated that this product is an effective bactericide, virucide, germicide, and fungicide. It contains alcohol and is EPA registered.

Use: Employee use only. CCP is using Madacide-FD to disinfect our bathrooms twice daily. We use it as a final spray and allow it to dry on surfaces.

Hazards: Contains isopropyl alcohol. Flammable liquid and vapors. Harmful if vapors are inhaled in large doses or by those with respiratory issues. Once dry, hazards are eliminated.

- **Hydrogen Peroxide 3% Solution** (Santa Cruz Animal Health Ultra Cruz Brand) is suggested as an environmentally safe alternative to chlorine-based bleaches, and can be safely used to disinfect various surfaces. With strong oxidizing properties, hydrogen peroxide is effective at destroying cell membranes, DNA, and the lipid layers of virus molecules.

Use: Main disinfectant to be used by artists, visitors, members, and employees in individual workspaces. To be sprayed and wiped on every surface, handle, and tool at the end of the work session.

Hazards: Causes serious eye irritation if contact. Harmful if inhaled. May cause skin irritation. Once dry, hazards are eliminated. May stain clothing.

4.2 ARTIST CLEAN UP AND SANITATION PROCEDURES

The artist is asked to leave the cottage in a presentable state at the end of their residency. At the end of their stay, the artist is asked to ensure that all linens/towels and dishes have been washed and the living spaces/ upholstery are sprayed with Hydrogen Peroxide 3% Solution before they vacate the building. Any food residue should be cleaned from kitchen surfaces, cabinets, and refrigerator.

In the studio, artists are also required to disinfect their individual workspaces at the end of each work session. Staff printers are not responsible for the cleanliness of individual artist stations.

4.2.1 Carryall cleaning kits

Every artist will be supplied a carryall cleaning kit for their space that includes the following items: hand sanitizer, denatured alcohol, Gamsol, vegetable oil, soapy water, Simple Green, hydrogen peroxide spray, and paper towels.

To disinfect your individual workspace:

- First remove all ink residue from tools, knives, handles, and surfaces as usual with the appropriate solvent(s): vegetable oil, soapy water, Gamsol, denatured alcohol, and/or Simple Green.
- Using the hydrogen peroxide spray bottle, mist all surfaces used and allow to set for 6 minutes. Use nitrile gloves provided if skin is sensitive. Keep mists away from eyes.
- Using the paper towels provided, thoroughly wipe down all damp surfaces and discard of paper towel in trash.
- IF HYDROGEN PEROXIDE CONTACTS EYES: liberally flush with water for several minutes until irritation subsides. If irritation persists, call your doctor, ask to be transported to the local Emergency Room, or call CT Poison Control at 800- 222-1222.

4.3 STAFF CLEAN UP AND SANITATION PROCEDURES

Once the artist has vacated the cottage at the end of their residency, the cottage will remain empty for at least 2 days and will not be open to scheduling. Once 2 days have passed, a staff member will perform additional cleaning and sanitation procedures outlined as follows:

- Open all doors and windows to allow for maximum cross ventilation
- Remove all bed linens, blankets, pillow cases, towels, and upholstery from the living and studio spaces and launder.
- Using Simple Green and soap and water, all surfaces will be scrubbed clean. This includes the bedroom, desk and chair, phone, window sills, doorknobs, coffee table, kitchen table, counters, sink, refrigerator, appliances, bathroom sink and counter, washer and dryer, toilet, and shower.
- Using a mop, bucket, and 20% Simple Green solution, mop all floors in bedroom, bathroom, living room, kitchen, and studio.
- Using Madacide-FD spray, mist all surfaces, including upholstery, liberally. Allow to air dry.